

**NOTICE OF TRUST BOARD MEETING  
WEDNESDAY 6<sup>th</sup> OCTOBER 2010  
TO COMMENCE AT 2PM IN THE BOARDROOM, TRUST HEADQUARTERS,  
BRAMBLE HOUSE, KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	
2.	Apologies for Absence		Alan Baines	
3.	Conflict of Interest		Alan Baines	
4.	Minutes of meeting held 1 <sup>st</sup> September 2010	<b>A</b>	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	5 mins
6.	Meeting of Corporate Trustees – Presenting of Accounts, Dave Russell, Finance Manager of Patients Monies and Charitable Funds , Derbyshire County PCT attending at 2.00 pm	<b>C</b>	Tim Woods	15 mins
<b>QUALITY, SAFETY AND PATIENTS</b>				
7.	Quality Overview and Update		Mick Martin	10 mins
8.	Quality: One Year on	<b>D</b>	Paul Lumsdon	10 mins
9.	Patient Survey: Report and Action Plan	<b>E</b>	Paul Lumsdon	10 mins
10.	Report on Quality Visits	<b>F</b>	Paul Lumsdon	10 mins
11.	Information Governance Toolkit Version 8	<b>G</b>	Ifti Majid	10 mins
12.	Integrated Quality Governance Report	<b>H</b>	Paul Lumsdon	10 mins
<b>STRATEGIC ISSUES</b>				
13.	Half Yearly Capital Programme Report	<b>I</b>	Tim Woods	10 mins
14.	Leadership Strategy	<b>J</b>	Helen Issitt	15 mins
<b>PERFORMANCE REVIEW</b>				
15.	Integrated Performance Report incorporating Financial Performance and CIP Position – August 2010 (month 5)	<b>K</b>	Paul Lumsdon/ Tim Woods	15 mins
<b>FOR INFORMATION</b>				
16.	Minutes of Board Committees - Risk Management Committee ratified minutes from 12/08/2010 with Actions Matrix - Quality Governance Committee ratified minutes from 12/08/2010 with Actions Matrix - Mental Health Act Committee ratified minutes from 08/06/2010 with Actions Matrix - Six Lives Report – An Action Plan for People with Learning Disabilities	<b>L</b>	Paul Lumsdon  John Sykes  Lesley Thompson  Paul Lumsdon	5 mins

*The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted*

**The date of the next scheduled meeting is Wednesday, 3<sup>rd</sup> November 2010 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Trust Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.*