

**NOTICE OF TRUST BOARD MEETING
WEDNESDAY 1st SEPTEMBER 2010
TO COMMENCE AT 2PM IN THE BOARDROOM, TRUST HEADQUARTERS,
BRAMBLE HOUSE, KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	
2.	Apologies for Absence		Alan Baines	
3.	Conflict of Interest		Alan Baines	
4.	Minutes of meeting held 4 th August 2010	A	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	B	Alan Baines	5 mins
QUALITY, SAFETY AND PATIENTS				
6.	Board Statement and Memorandum on Quality Governance – presented for discussion then approval	C	Paul Lumsdon	10 mins
7.	Quality Overview and Update		Mick Martin	10 mins
8.	NHS East Midlands Emergency Preparedness Risk Matrix	D	Paul Lumsdon	10 mins
STRATEGIC ISSUES				
9.	Audit Committee Annual Report 2009/10 ➤ Audit Commission Annual Audit Letter 2009/10	E	Graham Foster/ Graham Gillham	5 mins
10.	Senior Independent Director Role & Deputy Chairman	F	Graham Gillham/ Alan Baines	
11.	Workforce and Organisational Development Progress Report	G	Helen Issitt	10 mins
12.	Payment By Results (PBR) Progress Report	H	Kathryn Blackshaw/ Claire Wright	10 mins
PERFORMANCE REVIEW				
13.	Integrated Performance Report incorporating Financial Performance and CIP Position – July 2010 (month 4)	I	Paul Lumsdon/ Tim Woods	15 mins
FOR INFORMATION				
14.	Board Reporting Timetable	J	Graham Gillham	
15.	Minutes of Board Committees - Risk Management Committee ratified minutes from 08/07/2010 with Actions Matrix - Quality Governance Committee ratified minutes from 08/07/2010 with Actions Matrix	K	Paul Lumsdon John Sykes	5 mins

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 6th October 2010 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Trust Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.