

**NOTICE OF BOARD MEETING
WEDNESDAY 30th NOVEMBER 2011
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS, BRAMBLE
HOUSE, KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 26 th October 2011	A	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	B	Alan Baines	
6.	Chief Executive's Overview and Update		Mike Shewan	5 mins
PATIENTS, QUALITY AND SAFETY				
7.	Quality Overview and Update		Mick Martin	10 mins
8.	Dignity and Nutrition for Older people – report by the Care Quality Commission	C	Ifti Majid (for Paul Lumsdon)	10 mins
STRATEGIC ISSUES				
9.	Business Strategy Update		Kathryn Blackshaw	30 mins
OPERATIONAL PERFORMANCE REVIEW				
10.	Integrated Performance and Activity Summary – this paper will be available on the Trust website on the afternoon of Friday, 25 th November 2011. A hard copy will be available at the meeting.	D to follow	Ifti Majid/Tim Woods	10 mins
11.	Half Year Capital Report	E	Claire Wright/ Peter Charlton/ Keith Turner	10 mins
FOR INFORMATION				
12.	Confirmation of Venues for 2012 Board meetings	F	Graham Gillham	

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 25th January 2012 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ

PLEASE NOTE THERE IS NO DECEMBER MEETING

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.