

NOTICE OF BOARD MEETING
WEDNESDAY 27th APRIL 2011
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS,
BRAMBLE HOUSE, KINGSWAY SITE, KINGSWAY, DERBY, DE22 3LZ

| | | Enc. Ref: | Discussion to be led by | Time |
|---------------------------------------|---|------------------|--------------------------------|-------------|
| 1. | Chairman's Welcome and Opening Remarks | | Alan Baines | } 5 mins |
| 2. | Apologies for Absence | | Alan Baines | |
| 3. | Declarations of Interest | | Alan Baines | |
| 4. | Minutes of meeting held 30 th March 2011 | A | Alan Baines | |
| 5. | Matters arising – <i>Actions Matrix</i> | B | Alan Baines | |
| STRATEGIC ISSUES | | | | |
| 6. | Staff Survey 2010 | C | Helen Issitt | 15 mins |
| 7. | Workforce Plan 2010 – 2015 | D | Helen Issitt | 15 mins |
| 8. | People Strategy | E | Helen Issitt | 15 mins |
| QUALITY, SAFETY AND PATIENTS | | | | |
| 9. | Quality Overview and Update | | Mick Martin | 10 mins |
| 10. | Update on Quality Visits | F | Paul Lumsdon | 10 mins |
| 11. | Safeguarding Annual Report 2010/11 | G | Paul Lumsdon | 10 mins |
| 12. | Update on Compliance with Health & Social Care Act 2008, Regulated Activities Regulations 2010, and the CQC Registration Regulations 2009 | H | Graham Gillham | 5 mins |
| OPERATIONAL PERFORMANCE REVIEW | | | | |
| 13. | Financial and Performance Verbal Update. | | Ifti Majid/ Claire Wright | 15 mins |
| FOR INFORMATION | | | | |
| 14. | Minutes of Board Committees - Audit Committee minutes from 14/02/2011 with Actions Matrix | I | Graham Foster | 5 mins |

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 25th May 2011 in the Boardroom, Trust Headquarters, Bramble House, Kingsway Site, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.