

**NOTICE OF BOARD MEETING  
WEDNESDAY 25<sup>th</sup> JULY 2012  
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS, BRAMBLE HOUSE,  
KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 27 <sup>th</sup> June 2012	<b>A</b>	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	
6.	Chief Executive's Overview and Update, including Executive Leadership Team Feedback	<b>C</b>	Kathryn Blackshaw	15 mins
<b>PATIENTS, QUALITY AND SAFETY</b>				
7.	Quality Overview & Update		Maura Teager	5 mins
8.	Annual Health & Safety Report	<b>D</b>	Stephen Edgeley	10 mins
9.	Safeguarding Annual Report	<b>E</b>	Stephen Edgeley	10 mins
10.	Board Assurance Framework	<b>F</b>	Stephen Edgeley	10 mins
<b>STRATEGIC ISSUES</b>				
11.	Business and Commercial Development Report – Sarah Carter, Assistant Director of Business Strategy to present	<b>G</b>	Sarah Carter	20 mins
12.	Long Service Awards	<b>H</b>	Helen Marks	10 mins
13.	Workforce Dashboard	<b>I to follow</b>	Helen Marks	10 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
14.	Integrated Performance & Activity Summary, including Financial Dashboard – this paper will be available on the Trust website on the afternoon of Friday, 20 <sup>th</sup> July 2012. A hard copy will be available at the meeting.	<b>J to follow</b>	Ifti Majid/Tim Woods	10 mins

*The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted*

**The date of the next scheduled meeting is Wednesday, 29<sup>th</sup> August 2012 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*