

**NOTICE OF BOARD MEETING**  
**WEDNESDAY 25<sup>th</sup> September 2013**  
**TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT**  
**CENTRE, KINGSWAY, DERBY. DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks	-	Alan Baines	5 mins
2.	Patient Story – Service User Attendance	-		10 mins
3.	Apologies for Absence	-	Alan Baines	5 mins
4.	Declarations of Interest	-		
5.	Minutes of meeting held 28 <sup>th</sup> August 2013	<b>A</b>	Alan Baines	5 mins
6.	Matters arising – <i>Actions Matrix</i>	<b>B</b>		
7.	Chief Executive's Report	<b>C</b>	Steve Trenchard	10 mins
<b>PATIENTS, QUALITY AND SAFETY</b>				
8.	Quality Committee meeting - verbal update	-	Mick Martin	5 mins
9.	"Deep Dive" Patient Experience Report	<b>D</b>	Paul Lumsdon	15 mins
10.	Annual Patient Survey Report 2013 & Care Quality Commission Report	<b>E, E1</b>	Paul Lumsdon	10 mins
11.	Care Quality Commission unannounced visit – verbal update	-	Paul Lumsdon	5 mins
12.	Mental Health Act Committee – Annual Report 2012-2013	<b>F</b>	Tony Smith	5 mins
13.	Finance and Performance meeting – verbal update	-	Alan Baines	5 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
14.	Integrated Performance & Activity Summary- Month 5 – this paper will be available on the Trust website on the afternoon of Friday, 20 <sup>th</sup> September and a hard copy will be available at the meeting.	<b>G– hard copy to follow</b>	Ifti Majid	20 mins
15.	Finance Directors Report – Month 5 – this paper will be available on the Trust website on the afternoon of Friday, 20 <sup>th</sup> September and a hard copy will be available at the meeting.	<b>H– hard copy to follow</b>	Claire Wright	10 mins

*The Chairman will invite observations on the meeting from those present.*

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The date of the next scheduled meeting is Wednesday, 30<sup>th</sup> October 2013 at 1.00 pm in the Conference Rooms A & B, Research & Development Centre, Kingsway, Derby, DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*