

**NOTICE OF BOARD MEETING
WEDNESDAY 26th JUNE 2013
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ**

| | | Enc. Ref. | Discussion to be led by | Time |
|---------------------------------------|---|--------------------|------------------------------|---------|
| 1. | Chairman's Welcome and Opening Remarks | | | |
| 2. | Apologies for Absence | | Alan Baines | 5 mins |
| 3. | Declarations of Interest | | | |
| 4. | Board Members Activities and Observations | | Alan Baines | 20 mins |
| 5. | Minutes of meeting held 29 th May 2013 | A | Alan Baines | 5 mins |
| 6. | Matters arising – <i>Actions Matrix</i> | B | | |
| 7. | Chief Executive's Overview and Update, including Executive Leadership Team Feedback | C | Steve Trenchard | 10 mins |
| PATIENTS, QUALITY AND SAFETY | | | | |
| 8. | Quality Update | | Maura Teager | 10 mins |
| 9. | Quality Dashboard | D | Paul Lumsdon | 10 mins |
| 10. | Patient Experience Report | E | Paul Lumsdon | 10 mins |
| 11. | Birmingham Safeguarding Children's Board – Serious Case Review – Case No: 2011/12 – 02 | F | Paul Lumsdon | 15 mins |
| OPERATIONAL PERFORMANCE REVIEW | | | | |
| 12. | Integrated Performance & Activity Summary – this paper will be available on the Trust website on the afternoon of Friday, 21 st June and a hard copy will be available at the meeting. | G to follow | Ifti Majid/ Claire Wright | 20 mins |
| 13. | Finance Directors Report – Month 2 – this paper will be available on the Trust website on the afternoon of Friday, 21 st June and a hard copy will be available at the meeting. | H to follow | Claire Wright | 10 mins |
| 14. | Estate Design and Agile Working Update – this paper will be available on the Trust website on the afternoon of Friday, 21 st June and a hard copy will be available at the meeting. | I to follow | Claire Wright | 10 mins |
| GOVERNANCE AND STRATEGY | | | | |
| 15. | Reports from: <ul style="list-style-type: none"> • Quality Committee • Finance & Performance Committee | | Mick Martin Alan Baines | 10 mins |
| FOR INFORMATION | | | | |
| 16. | Changes to Trust Registration with the Care Quality Commission | J | Paul Lumsdon | 5 mins |

The Chairman will invite observations on the meeting from those present

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 26th June 2013 at 1.00 pm in the Conference Rooms A & B, Research & Development Centre, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.