

NOTICE OF BOARD MEETING
WEDNESDAY 29 OCTOBER 2014
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY DE22 3LZ

Item	Time		Enc Ref	Discussion led by
1.	1:00	Chairman's Welcome and Opening Remarks	-	Mark Todd
2.	1:05	My Story – Photography Project Experience in Erewash	-	
3.	1:30	Apologies for Absence: Carolyn Green, Graham Gillham	-	Mark Todd
4.		Declarations of Interest	-	
5.		Minutes of Board of Directors meeting, held on 24 September 2014	A	Mark Todd
6.	1:35	Matters arising – Actions Matrix	B	
7.	1:40	Chairman's Report	C	Mark Todd
8.	1:50	Chief Executive's Report	D	Steve Trenchard
FINANCE, STRATEGY AND GOVERNANCE				
9.	2:05	Raising Concerns (Whistleblowing) Policy	E	Lee O'Bryan
10.	2:20	People Strategy Update	F	Lee O'Bryan
11.	2:30	Board Assurance Framework	G	Claire Wright
12.	2:45	Finance Director's Report Month 6 – <i>this paper will be available on the Trust website on the afternoon of Friday, 24 October and a hard copy will be available at the meeting.</i>	H To follow	Claire Wright
3:00 B R E A K				
13.	3:15	Committee Summary Reports: Audit Committee – 9 October 2014 Finance & Performance – 15 October 2014 Quality – 16 October 2014	I	Committee Chairs
14.	3.20	Trust Board Committees – Non Executive Memberships – Appointment of Senior Independent Director and Recommendation for Appointment of Deputy Chairman	J J1	Mark Todd
PATIENTS, QUALITY AND SAFETY				
15.	3.30	EPR Go Live Update	K	Ifti Majid
16.	3:40	Information Governance Quarter 2	L	Ifti Majid
17.	3:45	Position Statement on Quality	M	Steve Edgeley
OPERATIONAL PERFORMANCE REVIEW				
18.	3:55	Integrated Performance and Activity Report and Safer Staffing – <i>this paper will be available on the Trust website on the afternoon of Friday, 24 October and a hard copy will be available at the meeting-</i>	N To follow	Ifti Majid
19.	4:10	Deep Dive Selection	-	Mark Todd
FOR INFORMATION				
20.	4:20	I. Board Forward Plan - Schedule of meetings 2015-16 II. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework III. Comments from observers on Board Performance and Content of meeting	O P	Mark Todd

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 26 November 2014, at 1.00 pm in the Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ
There will be no Board meeting in December – the next meeting will commence in public session on Wednesday 2 January 2015 at 1.00pm

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board.
Participation in meetings is at the Chairman's discretion.*