

NOTICE OF BOARD MEETING
WEDNESDAY 28 MAY 2014
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks	-	Mark Todd	5 mins
2.	Patient Story – Service User Attendance – Children's Services	-		25 mins
3.	Apologies for Absence	-	Mark Todd	5 mins
4.	Declarations of Interest	-		
5.	Minutes of meeting held 30 April 2014	A		
6.	Matters arising – <i>Actions Matrix</i>	B	Mark Todd	5 mins
7.	Chairman's Report	C	Mark Todd	5 mins
8.	Chief Executive's Report	D	Steve Trenchard	20 mins
FINANCE, STRATEGY AND GOVERNANCE				
9.	I. Annual Accounts 2013/2014 II. Annual Report 2013/2014 III. Authorization and signing of certificates accompanying accounts	E (paper to follow) F -	Claire Wright	20 mins
PATIENTS, QUALITY AND SAFETY				
14.	ANNUAL REPORTS 2013/2014 I. Quality Report II. Patient Experience Annual Report III. Complaints/Compliment Annual Report IV. Safeguarding Vulnerable Adults – Annual Report	G, G1, G2, G3	Carolyn Green	20 mins
15.	Staffing Capacity and Capability Paper	H	Carolyn Green	10 mins
16.	Quality Committee Summary Report April & May 2014	I	Maura Teager	5 mins
FINANCE, STRATEGY AND GOVERNANCE – CONTINUED				
10.	Reference Costs submission 2013/2014	J	Claire Wright	5 mins
11.	Finance Directors Report – Month 1 – this paper will be available on the Trust website on the afternoon of Friday, 23 May 2014 and a hard copy will be available at the meeting.	K (paper to follow)	Claire Wright	10 mins
12.	Strategy Implementation 2013-2016 – Quarter 4 update	L	Kate Majid	10 mins
13.	Finance and Performance Committee Summary Report - 20 May 2014	M (paper to follow)	Lesley Thompson	5 mins
OPERATIONAL PERFORMANCE REVIEW				
17.	I. Themed Deep Dive: Derby City Crisis Team, Recovery Teams and Pathfinder II. Integrated Performance & Activity Summary- Month 1– this paper will be available on the Trust website on the afternoon of Friday, 23 May 2014 and a hard copy will be available at the meeting.	N O (paper to follow)	Ifti Majid	30 mins
FOR INFORMATION				
18.	I. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework II. Comments from observers at the meeting	- -	Mark Todd	5 mins

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 25 June 2014 at 1.00 pm in the Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.