

**NOTICE OF BOARD MEETING**  
**WEDNESDAY 28 January 2015**  
**TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT**  
**CENTRE, KINGSWAY, DERBY DE22 3LZ**

Item	Time	AGENDA	Enc Ref	Discussion led by
1.	1:00	Chairman's Welcome and Opening Remarks	-	Mark Todd
2.	1:05	My Story – My family and their experience of CAMHS	-	
3.	1:30	Apologies for Absence:	-	Mark Todd
4.	-	Declarations of Interest	-	
5.	-	Minutes of Board of Directors meeting, held on 26 November 2014	<b>A</b>	Mark Todd
6.	1:35	Matters arising – Actions Matrix	<b>B</b>	
7.	1:45	Chairman's Report	<b>C</b>	Mark Todd
8.	1:55	Chief Executive's Report - Changes to the Neighbourhood Team Structure	<b>D</b> <b>D1</b>	Steve Trenchard
<b>FINANCE, STRATEGY AND GOVERNANCE</b>				
9.	2:10	Finance Director's Report Month 9 – <i>this paper will be available on the Trust website on the afternoon of Friday, 23 January and a printed copy will be available at the meeting.</i>	<b>E</b> <b>To follow</b>	Claire Wright
10.	2:15	Corporate Governance Framework	<b>F</b> <b>To follow</b>	Graham Gillham
11.	2:30	Information Governance – Quarter 3 Report	<b>G</b>	Ifti Majid
12.	2:40	Committee Summary Reports: - Quality Committee - including ToR for Committee for Safeguarding - Finance & Performance - Mental Health Act	<b>H</b>	Committee Chairs
<b>2:45 B R E A K</b>				
<b>PATIENTS, QUALITY AND SAFETY</b>				
13.	3:00	Position Statement on Quality (incorporating Integrated Governance, Patient Experience and Patient Safety Reports)	<b>I</b>	Carolyn Green
14.	3:10	Update on Safeguarding Children's Board	<b>Verbal</b>	Carolyn Green
15.	3:20	Workforce Strategy Update	<b>J</b>	Jayne Storey
16.	3:30	Update on Research and Development Strategy	<b>K</b> <b>To follow</b>	John Sykes
17.	3:40	Out of Area Bed Use – Mental Health Act Committee	<b>L</b>	John Sykes
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
18.	3:50	Equality Delivery Statement - Update of interim equality performance and legal compliance covering Equality Delivery System (EDS2)	<b>M</b>	Harinder Dhaliwal
19.	4:10	Integrated Performance and Activity Report and Safer Staffing – <i>this paper will be available on the Trust website on the afternoon of Friday, 23 January and a printed copy will be available at the meeting-</i>	<b>N</b> <b>To follow</b>	Ifti Majid
20.	4:20	Deep Dive – Inequalities Within Psychological Therapies Waiting List	<b>N</b> <b>To follow</b>	Ifti Majid
21.	4:40	EPR Update and Lessons Learnt	<b>O</b>	Ifti Majid
<b>FOR INFORMATION</b>				
22.	4:50	I. Board Forward Plan II. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework III. Comments from observers on Board Performance and Content of meeting	<b>P</b>	Mark Todd

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The next meeting is to be held on 25 February 2015, at 1.00 pm in Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*