

Keeping you and your personal data safe

For you to receive the best possible care, we process information on all service users, this helps us to:



- understand your personal care and health needs.
- ensure we give you the right information when needed.
- ensure a service is right for you and meets your needs.
- understand if you or other people are at risk of abuse and do something about it!
- stay in contact with you.
- make sure we are providing a good service!

We try to make sure the information is right.



We only keep the information for as long as we need it.

This information includes:



- personal details about you
- information about your health.
- details of how we are caring for you.

Your rights! You can request to see the data we hold on you by filling in the request form:

[Access your own mental health record :: Derbyshire Healthcare NHS Foundation Trust \(derbyshirehealthcareft.nhs.uk\)](https://www.derbyshirehealthcareft.nhs.uk)



We store your information securely.



No one else can see information about you unless they have permission to do so:

We provide many joint services alongside organisations such as other hospitals and your local doctor. This means we sometimes need to share some information to make sure services are right. We will ask your permission to do this. You can say no, but that may mean you don't get all the services you need. To find out more you can read our privacy policy on our website at: <https://www.derbyshirehealthcareft.nhs.uk/about-us/data-security>